

Date: 05.07.2015

Minutes of Annual General Body Meeting Held on 28.06.2015

Minutes of Annual General Body Meeting held on 28/06/ 2015 at 10.00 AM at connecting bridge First floor of Sanskriti Apartments, Sector 19-B, Dwarka, New Delhi 110075.

As the quorum of the meeting was incomplete, the meeting was adjourned for half an hour from 10.15 AM to 10.45 AM with the direction that the adjourned meeting shall be convened at 10.45 AM at the same place. The house reassembled at 10.45 AM and the members present were considered as valid quorum and as per directions from President opened the meeting, subsequently the proceeding of the house was started. The meeting was attended by 39 members and the attendance list is available at page No.62 & 63 along with their signatures of respective members in Annual General Body Meeting attendance register.

The agenda which was already circulated to the members prior to the meeting are as follows:

1. Welcome to the Members/Residents by President.
2. To consider and approve the minutes of the meeting of previous GBM held on 26/04/2015.
3. A Progress report submitted by General Secretary.
4. To Appointment the auditor for the auditing of accounts of the association for the year 2014-15.
5. To nominate the election officer for conduct of the elections of executive committee for 2015-16.
6. Any other matter with the permission of chair.

Agenda 1

President Dr. Subhash Chander **welcomed the members/residents** and started the proceeding of the Annual General Body Meeting.

Agenda 2

Secretary Informed the house that minutes of meeting of GBM held on 26.04.2015 were already circulated among the members. General Secretary informed that **NO OBJECTION** was received on the minutes of meetings till date; he requested the house to approve the minutes of meeting of GBM held on 26.04.2015.

House approved the minutes of meeting with one voice.

Agenda 3

General Secretary read out the Progress report for the year 2014-15 as follows:-

Gen. Secretary informed the house that the current RWA has tried to maintain **transparency and Accountability**. All the RWA members tried to maintain honesty and dedication towards the duties assigned to them.

The secretary stressed the **need for updating and maintaining the books of account** so that transparency in accounts and works may be maintained.

Regarding membership register secretary informed the house that till date **only 40 memberships have been updated** in the membership register. He appealed to all the members present in the house to cooperate and motivate those members who have not bothered to submit and get their documents verified.

Secretary also informed that in the year 2014-15, **four GBM were held and 14 EC meetings** were also held to take stock of the works.

With the relentless efforts of RWA **quality of water got improved and also water supply has improved in a big way.**

As far as cleanliness is concerned and as per wish of GB, the EC members took special interest and guided the sweeping and cleaning staff, which resulted in largely neat and clean premises of society. **Senior citizens also contributed towards this work** for which secretary thanked them on behalf of house. Special attention was given to **streamline the security system for which a campaign was launched for issuing cars and two wheelers stickers** , Residents were explained the necessity of pasting identification

stickers on their vehicles. We succeeded to a large extent but still much is desired to be done.

A notice was issued to all those **workers/maids working as car washers and house maids to get their I cards prepared from society office** to keep check on their movements. We hope to complete this work within next 7-8 days.

4 new Cameras are under installation along with new 16 channel HD CCTV system to strengthen the vigilance in society.

To facilitate the working staff and others **two toilets were repaired and renovated. Also one RO and water cooler have been installed** near the Main gate No.1 for clean and cold water for residents and workers.

Most of the street lights which were not functioning were repaired by DDA due to regular persuasion and follow up by Sh.H.S.Mehra, Sh.Balbir Tyagi, Sh.Amolak Ram Aggarwal and senior citizens.

For the convenience of residents one **AMUL milk kiosk has been installed and also one vegetable vendor has been allowed to sell vegetable and fruits.**

An application to install one energy meter for RWA use has been submitted to the BSES and they have ensured to install the same at the earliest. It may be recalled that a penalty of RS.11000/- was imposed as there was no legal connection obtained by the previous RWA committees. **The penalty after negotiation got reduced to Rs.5500/- and paid promptly.**

Residents used to feel a great difficulty during rainy season and hot days while dropping and picking up their wards from school or waiting for public convenience. Keeping in view the convenience of Residents a **shed has been put in place adjoining the main gate. House appreciated the decision. Minor repairs of the peripheral roads** within the society were also carried out. All the festivals were celebrated with cooperation of the residents and **NO RWA FUNDS was used for this purpose**, hence saved a huge amount

for RWA and its members. The previous RWA's committee used to spend same from RWA Funds.

International Yoga Day was celebrated in Society on 21.06.2015.

Secretary appraised the house regarding maintenance collection which has been on the rise for last two to three months. **Amount appraised is more than Rs.4Lakhs**

General Secretary informed the house that default in **TDS and Service Tax got rectified, thereby saving huge amount to the society. Regularization of TDS return has been done after submission of Rs.20000/- as penalty on previous submissions.**

General Secretary informed the house that a house tax collection campaign was organized by RWA on 21.06.2015 for convenience of the residents.

General Secretary also informed the house about **financial savings** and earnings of RWA during year 2014-15 as follows:-

1. Approximate Rs. 150000/- service tax recovered from agencies which was wrongly paid to them by previous RWA's as the agencies they did not have any Service Tax Number.
2. Approximately 150000/- has been saved which was used to spend on celebration of festivals from RWA funds.
3. Contribution of Rs. 48000/- is being earned from AMUL kiosk annually.
4. Contribution from vegetable vendor of Rs.12000/- PA.
5. Contribution from kabari of Rs.72000/- PA earlier used to pay just Rs 12,000/= per month.
6. Rs.11000/- is being earned from Airport Authority against space providing for installation of Noise pollution measuring machine.
7. Annual fees of Rs.12000/- is being saved due to reduced fees of CA paid earlier.
8. Earning from canopies of sale promotion and advertisements of companies in Premises of Sanskriti apartments is Rs.50000/- .

General secretary brought out some points of utter importance for the smooth functioning of RWA he told the house that **NO handing over and taking over of Documents, records, registers, audit reports, account books pertaining to previous RWA's prior to 2014-15 were handed over by outgoing General Secretary Sh. Pradeep Sehrawat. Also No computerized accounts or any relevant document were handed over including password of previous records in computer.** The general secretary explained with regret that keeping the records in order and doing the welfare works is becoming big problem. After elections the new RWA was formed and Parveen Kumar assumed the office as General Secretary, he along with other EC members of RWA tried his level best to convince the outgoing EC to hand over the records of RWA which are only partly available in the office of RWA. The outgoing office bearers have not bothered to do the needful and make the records i.e Books of accounts, EC MOM and GBM MOM registers and other financial and official Records available to the present office bearers.

This is going on since 2009-10. The part records which were found in the office were incomplete hence of no use.

He also brought to the notice of house that by holding illegal elections which were later challenged and court appointed local commissioner to look after the society and hold the **society Election they were paid approximately Rs.115000/- from RWA fund. Also Rs.39000/- were paid to the lawyers for representing our garage case in court.** General Secretary informed the house that **it is for first time in the history of RWA Sanskriti apartments, All EC and GBM minutes of meetings are uploaded and circulated through web site to maintain the transparency.**

Agenda 4

General Secretary informed the house that appointment of Auditor for the auditing of accounts of association of RWA 2014-15 needs to be done. As per earlier practice consent of CA Yogender verma is received through e-mail, quotation is received for Rs.15000/- for the proposed audit. At this stage Sh. Shree Bhagwan Flat no 204 & Sh. Deepak Sachdev flat no 428 raised an objection regarding the process of selection of auditor and suggested that quotations may be invited from CA's online. It was unanimous decision that a week time shall be given for calling online quotations and elect the lowest bidder. However in case no bid is received within stipulated period CA. Yogender verma shall be appointed as Auditor.

Agenda 5

In the general interest of RWA Sh. Parveen Kumar seemed very anxious to appoint election officer for conducting the elections for the year 2015-16. However when he invited the name from house for the nomination of election officer, Sh. H.S. Mehra intervened to say that without completion of relevant records including membership register elections cannot be held because the election will be automatically nullified without following proper procedures. The expenditure around Rs.100000/- which has been incurred earlier may be avoided this time. He pointed out that due to incomplete of membership register a number of non member succeeded in getting nominated/elected to the executive committee which was absolutely against the R/R of RWA. To overcome this difficulty a concerted effort was made three times to complete the membership register but residents seemed to be not interested to help in this case it may be noted that till date only 40 residents have come forward and got their names included in the membership register. The completion of membership register is

mandatory before holding RWA elections. As per MOA page no 17 Clause (xviii) the elections shall be held strictly as per valid voter list.

Sh. Deepak Sachdev Flat 428 objected the process of preparation of membership register and informed the house that when this process was not completed in last 5 years how can this be completed in next 15-20 days. However he failed to make any suggestions for quick completion of membership register He added that in his opinion most of the residents are hesitating to give the required information regarding their family.**Sh. Sanjeev Kumar Flat no.330 also supported version of Sh. Deepak Sachdev**, he informed the house that process for preparation of membership register was also carried out by a committee constituted of members including him earlier also which collected necessary documents as required for membership register but due to certain reasons membership register could not be prepared. **He suggested fixing a time frame for members to sign and complete their membership form and registering them in membership register failing which their membership shall be inoperative for the purpose of elections.**

Sh. Nipun Arora explained that due to non-availability of membership register a number of residents who were non-members got elected to the executive committee. The Membership register did not have relevant documents from the members required for incorporating into the membership register hence the membership register remained inoperative for all practical purpose. He also explained to the house that he took personal interest in preparing the membership register to the extent possible and given some shape to the register. **It was also explained that membership register does not require any family information from the member.**

Again the house agreed to give ample time to the flat owners to provide their details and sign the membership register failing which shall make their membership inoperative for upcoming elections.

Regarding the membership different members had different opinions therefore it was suggested that the Rules and regulations of RWA may be followed.

Somewhere between the discussions Sh. Shree Bhagwan flat no 204 stood up and shouted at Sh. Hemant kumar Treasurer and pressurized him to stop the recording of proceedings of the house and even threatened direct consequences. He kept on creating ruckus in the house which resulted in total disruption of proceedings. He went out of his limits to threaten RWA EC members and told them if elections are not

announced he will not allow functioning, either of security staff or sweeping and cleaning staff. He floated some allegations against EC members by saying that EC members are receiving milk, bread, butter, vegetables from the vendors.

Dr. Subhash Chandra, President time and again intervened to stop blame game and discuss the matters in a peaceful way.

Sh. Hemant Kumar, Treasurer (Flat No. 247) wanted to apprise the house of the difficulties he was facing as Treasurer of the society he asked for some time to explain his point of view and he was allowed by the chair. First of all Sh. Hemant Kumar thanked the members for their cooperation towards depositing their maintenance dues which were pending for long time. He was at pain to explain his inability to streamline the account matters which are lying unmanaged from previous Treasurer's. He pointed out that till date the earlier treasurer Sh. Rakesh Rawat (Flat no.326) has not handed over the records as per the list given by me to him. **Sh.Hemant kumar pointed out that in reply to his letter for handing over of documents dated 27.05.2015, the reply from Sh. Rakesh Rawat Ex-Treasurer received in RWA office on dated 08.05.2015 the letter written on 04.05.2015. Sh.Hemant brought to the notice of house that one receipt book is missing from among the receipt books handed over to me and till date no action has been taken by Sh. Rakesh Rawat in this regard.** Sh. Hemant kumar pointed out that without relevant documents which have till date not been handed over to me it is not possible for me to get the accounts streamlined and audited.

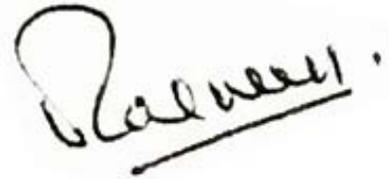
During Sh. Hemant Kumar's representation of his version of status of documents Sh. Sanjeev Thakur(Flat No. 330), Sh. Deepak Sachdev(Flat No. 428), Sh. Indrajeet singh(Flat No. 170), Dr. Raj kumar Kamal(Flat No.304), Sh. Shree Bhagwan (Flat No. 204), Sh. Prem Lal(Flat No. 293) abruptly started shouting to protect Sh.Rakesh Rawat(Flat No. 326), Ex-Treasurer on the point of submission of financial records and started to sidetrack this issue by pressing for appointment/nomination of election officer. Here at this point the President asked the shouting members why always on the subject of handing over the records and A/C, s huge opposition comes from above shouting members which leads to prove that there is something fishy. Some members like Mr H S Mehra, Sh. Nipun Arora and Sh. Balbir Tyagi referred to the rules and regulations of RWA. They were of the strong opinion that RWA elections cannot be held without updating the accounts and the records. Sh. Balbir Tyagi vehemently stressed and tried to convince the President regarding deficiency in the financial matters and records and went to the extent of saying that if records are not recovered from outgoing EC Committees and no action

taken against them, I will be forced to initiate legal action against the present EC Committee. At this point Sh. Sanjeev Kumar said to the President why you have not taken any action against those who had not handover of full records/account of RWA, and pressed the president to take appropriate action.

The shouting and verbal duets were so high pitched that nothing was audible and a very dangerous situation reached to the extent that physical violence could take place. **Keeping in view the volatile situation the president Dr. Subhash Chander adjourned the house. After giving ample time, the President found the situation unchanged.**

Then the EC Members advised the President to call off the meeting as the meeting could not be continued in this situation.

The minutes of meetings are written by Parveen kumar, General Secretary RWA. If you notice anything is missing or have an objection (if any) to any of the above points mentioned in the minutes, please send your objections to rwa@sanskritiapartments.com or handover their objections to GS or RWA office. I request you to send your feedback within 15 days from the date of publishing of this MOM.



Parveen kumar
(General Secretary)

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